

Personal Data Processing Policy
of the Association “Non-profit organization
“Kama innovative regional industrial cluster”

1. GENERAL PROVISIONS

1.1. This Personal Data Processing Policy (hereinafter – “the Policy”) of the Association “Non-profit organization “Kama innovative regional industrial cluster” (hereinafter – “Innokam Association”) is developed in accordance with the requirements of the Federal Law No. 152-FZ ‘On Personal Data’, dated July 27, 2006; and defines the procedure for personal data processing and security measures to ensure of personal data of the Innokam Association (hereinafter – “the Operator”).

1.2. The Operator sets as its most important goal and condition for the implementation of its activities the observance of human and civil rights and freedoms in the processing of their personal data, including the protection of privacy rights, personal and family secrets.

1.3. This Policy of the Operator regarding the processing of personal data (hereinafter “the Policy”) applies to all information that the Operator may receive about visitors to the website <https://tci2021.org>.

2. TERMS AND DEFINITIONS

2.1. The following terms and definitions apply solely to this Policy:

- Automated personal data processing – the processing of personal data by means of computer technology;
- Personal data blocking – temporary interruption of personal data processing (except where processing is required for personal data update or alteration);
- Website – a set of graphic and information materials, as well as computer programs and databases that ensure their availability on the Internet at the network address <https://tci2021.org>;
- Personal data information system – a set of personal data included into databases, as well as the software and tools used for their processing;
- Personal data depersonalization – actions making it impossible to determine the ownership of personal data to a particular User or other personal data subject without the use of additional information;
- Personal data processing – any action (operation) or a set of actions (operations) performed with or without the use of automation tools with personal data, including collection, recording, systematization, accumulation, storage, clarification (update, change), extraction, use, transfer (distribution, provision, access), depersonalization, blocking, deleting, destruction of personal data;
- Operator – state body, municipal body, legal entity or individual, independently or jointly with other persons organizing and (or) carrying out the processing of personal data, as well as determining the purposes of processing of personal data,

the composition of personal data to be processed, actions (operations) performed with personal data;

- Personal data – any information related directly or indirectly to a particular or identifiable User of the Operator’s website <https://tci2021.org>;
- User – any visitor to the Operator’s web-site <https://tci2021.org>;
- Provision of personal data – any action or a series of actions aim to ensure disclosure of personal data to a specific person or certain circle of persons;
- Personal data distribution – any action or a series of actions aim to ensure disclosure of personal data to an uncertain circle of persons (transfer of personal data) or general public’s introduction to personal data, including realizing in the press, hosting in information and telecommunication networks or providing access to personal data by some other means;
- Cross-border transfer personal data – transfer of personal data to the territory of a foreign state to the authority of a foreign state, a foreign individual or a foreign legal entity;
- Personal data annihilation – any action or a series of actions making it impossible to restore personal data volume in the personal data information system and/or resulting in the elimination of tangible personal data carriers.

2.2. Personal data are further consolidated by the General concept of Personal data in the text of the Policy, including:

- Last name (surname), name, patronymic (used officially in some countries);
- The year of birth; the month of birth;
- The date of birth; the place of birth;
- Address;
- Education;
- Occupation;
- Contact information:
 - Phone number, office phone number;
 - Email address;
 - Place of work, position.

Also, on the Operator’s website <https://tci2021.org> there is the collection and processing of anonymized data about visitors (including cookies) using the services of Internet statistics (Yandex, Metric, Google Analytics and others).

3. MAIN OBJECTIVES AND PURPOSES FOR PERSONAL DATA PROCESSING

3.1. The main objectives and purposes of processing the User’s personal data include:

- informing the User by sending e-mails;
- providing the User with access to the services, information and / or materials contained on the website;
 - recording individuals’ personal data (Personal Data Subject) which is necessary for the implementation of its activities established by the Charter of the Innokam Association (in the field of organizing communicative events)

including employee data, employee work performance in accordance with the Labor Code of the Russian Federation and other federal acts defining cases and features of the processing and personal data protection;

3.2. The Operator also has the right to send the User notifications about new products and services, special offers and various events. The user can always unsubscribe from receiving informational messages by sending Operator an email to the email address and / or tci2021@innokam.ru marked «Rejection notifications about new products and services and special offers».

Depersonalized User data collected through Internet statistics services are used to collect information about Users ' actions on the site, improve the quality of the site and its content.

4. GROUNDS FOR PROCESSING PERSONAL DATA

4.1. The operator processes the User's personal data only if they are filled in and/or sent by the User independently through special forms located on the Operator's website and/or <https://tci2021.org>.

4.2. The User agrees to this Policy by filling out the appropriate form and/or sending personal data to the Operator.

4.3. The operator processes impersonal data about the User if it is allowed in the user's browser settings (enabled saving of cookies and use of JavaScript technology).

5. PROCEDURE FOR COLLECTION, STORAGE, TRANSFER AND OTHER TYPES OF PERSONAL DATA PROCESSING

5.1. The security of personal data processed by the Operator is ensured by the implementation of legal, organizational and technical measures necessary to fully comply with the requirements of the current legislation in the field of personal data protection.

5.2. The operator ensures the safety of personal data and takes all possible measures to prevent access to personal data of unauthorized persons.

5.3. The User's personal data will never, under any circumstances, be transferred to third parties, except in cases related to the implementation of the current legislation.

5.4. In case of identification of inaccurate personal data, the User can update them yourself, by sending Operator a notification to the email address of the Operator tci2021@innokam.ru, and / or with a note «Updating of personal data».

5.5. The term of processing of personal data is unlimited. The user may at any time withdraw his consent to the processing of personal data by sending a notification to the Operator via e-mail to the Operator's e-mail address and / or tci2021@innokam.ru marked «Withdrawal of consent to the processing of personal data».

5.6. Prior to the cross-border transfer of personal data, the operator is obliged to make sure that the foreign state, on the territory of which the transfer of personal data is supposed to be carried out, provides reliable protection of the rights of personal data subjects.

6. FINAL PROVISION

6.1. This Policy is valid indefinitely until replaced by a new version and / or amended with provisions in the manner determined by the Operator's regulatory acts in accordance with the legislation of the Russian Federation.

6.2. The current version of the Policy is freely available on the Internet at the Operator's website and / or <https://tci2021.org>.

6.3. The User can get any clarifications on issues of interest relating to the processing of his personal data by contacting the Operator via email and / or tci2021@innokam.ru.